



## **PRE-CONSTRUCTION APPROVAL PROCEDURE & ACKNOWLEDGEMENT**

### **ALL CONSTRUCTION (NEW & ADD-ONS):**

Before any construction can begin, plans must be submitted to the Duck Creek Pines Architectural Review Committee.

Plans must include:

1. Dimensional size & square footage
2. Finished grading plan
3. Rendering of front elevation
4. Exterior material with color
5. Roof materials with color
6. Plot plan (to scale) showing set backs
7. Exterior self-draining water faucet location

This process is designed to ensure that all construction in Duck Creek Pines meets the standards of the approved CC&Rs. This submission process is simple yet necessary and must be submitted and approved prior to construction. Please allow two weeks to process your architectural review submittal.

*Please email your submittal to each of the Architectural Review Committee members via PDF for quick turnaround time for review:*

- Mike Marsek / mike.marsek@pulte.com
- Mike Himmen / mikeh@warnercompanies.com
- Aric Boston / aboston@duckcreekpines.com

### **USAGE OF ADJACENT LOT OWNERS PROPERTY**

Temporary usage of adjacent lot owner's property for construction purposes must have approval of that lot owner. I.e; machinery storage, wood/garbage piles etc.

### **ROAD DAMAGE:**

Any new construction that damages Duck Creek Pines roads will be the responsibility of the contractor, contractor clients and the lot owner. Damage to such roads must be repaired as directed by Kane County.

### **WATER TESTING / USAGE DURING CONSTRUCTION:**

During construction contractors may need to use a large amount of water for septic system testing. You or your contractor must contact the Kane County Water Conservancy District (KCWCD) for such usage. No water is to be removed from Duck Creek Pines Subdivision. The only way to use water from the fire hydrants is through permission for such tests and must be approved by Kane County Water Conservancy District (KCWCD).



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**CONTRACTOR SIGNAGE:**

Contractor will be allowed to post 1 construction sign during construction, and the sign must be removed no later than 90 days after building final and/or certificate of occupancy. If signage remains on property exceeding 90 days, homeowner will be subject to a fine by the HOA.

**CONSTRUCTION FIRES:**

At no time will construction debris fires be permitted on any lot within the Duck Creek Pines Subdivision. All homeowners are encouraged to contact the local fire department to immediately report construction fire. Please be aware that when the fire department extinguishes the fire all associated costs will be charged to the homeowner.

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**Acknowledgement:**

**I / we the undersigned acknowledge the new construction process and will abide by these procedures and processes prior to and during construction:**

**Name:** \_\_\_\_\_ **Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Lot:** \_\_\_\_\_ **Phase: 1, 2, 3, 4, 5, 6 (circle one)**

***Attachments:* Architectural Review Form**